



QUICK GUIDES

The Preview function

OVERVIEW



The **Preview** function displays your translated document in real time as if it were exported, while allowing you to edit the target language directly.

GETTING STARTED



The Preview can be accessed through the View menu in the main toolbar using the mouse or through tabbed navigation.

STEP BY STEP



1. Open the **View** menu and select **Preview**.
2. A new window will open showing your translated text.
3. To edit your translation, click on the text that you want to change. The Edit box for the corresponding segment will open.
4. Make any text or formatting changes needed in the Edit box, including modifying or adding comments, and click on **Apply**.
5. The changes made will be reflected in real time in the two-column interface.



Footnotes are visible and editable, but footnote markers cannot be moved or deleted in the Preview window. To change the Preview font size, use your browser zoom.

LOOKING FOR MORE?

Watch the [Preview video](#) or visit the [eLUNa Help Page](#).

